

SOURCES IN PAF

There are two parts to sources when using the PAF program:

1. the *Source*
2. the *Citation Detail*.

Source: A general description of the record, document, or person from which you obtained your information.

Type of Source	Description of details
Book	Source Title and Author: List the exact title and author. Publication Information: Type the place of publication, name of the publisher, and copyright date. Repository: List the name and address of the library or archive who has a copy of the book. Call Number: List the book, microfilm, or microfiche call number. Actual Text: Skip this unless you have some introductory text for the whole source that is important. You can type actual text for a record entry with the citation detail. Comments: These comments are for the source as a whole. You can type directions to a cemetery, condition of the record, your opinion on the accuracy of the source, or age of the person interviewed.
Microfilmed Record	Source Title and Author: List the title or create a descriptive title. List the person or institution that created the record. Publication Information: For a published record, type the place of publication, name of publisher, and copyright date (if known). Otherwise, list the form of the record, such as microfilm or microfiche. Repository: List the library or archive who has a copy of the record. Call Number: List the microfilm or microfiche number.
Family Records	Source Title and Author: Create a descriptive title, and list the person who compiled the records. Publication Information: For an unpublished source, list the form of the record, such as certificate, letter, e-mail, and so forth. Repository: When the repository is an individual, obtain the individual's permission to include his or her address and telephone number, or list a general address, such as the U.S. state, Canadian province, or country.
Interview	Source Title and Author: Create a descriptive title, including the person who was interviewed. For the author, list the person who obtained the information. Publication Information: List the form of the record, such as handwritten notes, audio tape, video tape, and so forth. Repository: List the person who has the copy of the interview.
Web Site	Source Title and Author: List the web site title and the webmaster or the person who created the web site. Publication Information: List the copyright date of the web site or the date you visited it. Repository: List the webmaster or the institution that owns the site. Call Number: List the web address or URL.
Newspaper or Magazine	Source Title and Author: For a magazine or newspaper, list the title and author of the article. Publication Information: List the place of publication, name of the periodical or newspaper, and the volume number or issue date. Repository: List the library or archive that has a copy of the record. Call Number: List the call number of the record, if any.
Compact Disc	Source Title and Author: List the title of the compact disc or the collection of records and the person or institution that created the records. Publication Information: List the form of the record and the date of publication. Repository: List the library or archive that has a copy of the compact disc or where it may be purchased.

Citation Detail: A detailed description of where to find the specific information in the book, record, or source for an individual's event.

Film/Volume/Page Number: Type the page number, microfilm item and frame number, or other information needed to find the entry. **Date of Entry:** Type the date the information was typed or written in the source. **Comments:** You can type any explanations you have about the entry on this page--accuracy, readability, or conflict of the information. **Actual text:** Click this button to type the actual text from the record. You can print this text on the Individual Summary or Book Report. **Image:** Click this button to point to a scanned picture of the record. However, you cannot print source images